Centre for Microbiology Research

KEMRI - FACES

ADVERTISEMENT

Opening Date: 18th September 2019   **Closing Date: 7th October 2019**

Program Description

Family AIDS and Education Services (FACES) is collaboration between the Kenya Medical Research Institute (KEMRI), University of California, San Francisco (UCSF) and University of Washington (UW) - and other affiliated Institutions. The FACES program, is a comprehensive HIV prevention and Treatment program supporting 61 sites within Kisumu County. FACES program is seeking for self-motivated and proactive individuals to fill the vacancies below:

1. **POSITION: VMMC IN- CHARGE (2) KMR 8.**
   VACANCY NO. FN-13-09-2019

Reports to: Sub County Coordinator
Duty Station: Kisumu East Sub County (1) and Nyakach Sub County (1)
Duration: 1year Renewable Contract as per KEMRI Scheme of Service. The first 3 months is a probation period

Duties and Responsibilities

o   Coordinate VMMC services within the static, mobile and outreach services supported by the team
o   Ensures timely and periodic achievement of set targets for the team throughout the year
o   Oversee demand creation and mobilization activities for the team as well as work plan execution.
o   Take responsibility for client safety, compliance and authenticity at all times as the team lead
o   Approves and authorizes all the financial expenditures at the site and ensure proper appropriation and accountability
o   Enforce compliance and adherence to SOPs and guideline by all providers within the team
o   Provide quality and safe male circumcision services to clients according to national guidelines as a minimum package of care
o   Document and manage circumcision related adverse events according to the national classification and algorithm for management and referral.
o   Ensure patient safety is guaranteed before, during and immediately after surgery.
o   Enhance clinic-client communication and networking throughout the processes and respond to queries and concerns in a timely manner through site hotline and physical tracing.
o   Conduct post-surgery follow up reviews to all clients based on their booking appointments and manage all missed appointments, as per the integrated defaulter management algorithm

- Provide mentorship support to other providers stationed in the team as well as within the facility.
- Ensure prudent management of supplies and equipment using stock cards and asset registers at all times
- Conduct monthly data quality audit as well as ensure all the reports are updated into DHIS and other reporting platforms
- Convene weekly and monthly target and progress review meetings to asses site performance and develop a performance improvement plans for the team
- Represents VMMC program in facility, and sub county steering committee meetings
- Performs any other related duty as may be assigned by the supervisor depending on needs assessment

Required Qualifications

- Diploma in Clinical Medicine or Nursing
- Registered by the relevant registration Council
- Possesses a valid practice license from the council
- Trained and certified in VMMC service provision with special focus to dorsal slit method

Required Experience

- At least 2yrs experience in VMMC service provision with a clean track record on compliance
- Competent in dorsal slit method and ability to recognize and mitigate against adverse events
- Demonstrated ability to lead and manage a team of providers and achieve results
- Must be computer literate and able to embrace and utilize electronic medical record systems

Other Required Skills

- Demonstrated ability to lead and manage a team of providers and achieve results
- Must be computer literate and able to embrace and utilize electronic medical record systems

How to apply:

All applications to be done through our website https://faces.ucsf.edu/

Applicants should attach the following:

- A cover letter stating current position (if applicable); and date available to start working for the program
- A current CV including email and mobile phone contact information,
- Name and phone number for two professional referees,
- Two letters of recommendation and certificates,
- A copy of Identity card

Other Required documents to attach for KMR 6 and above
- A copy of Higher Education Loans Board (HELB) clearance Certificate
- A copy of Kenya Revenue Authority (KRA) Tax clearance certificate
- A copy of clearance from Credit Reference Bureau (CRB) clearance Certificate

- A copy of Certificate of Good Conduct

KEMRI or any of its programs, Studies or Projects does not solicit for Money or any form of reward for a Job applicant to be considered for employment. Any such requests should be immediately reported to the HR department. Canvassing will lead to automatic disqualification.

KEMRI IS AN EQUAL OPPORTUNITY EMPLOYER COMMITED TO DIVERSITY; PERSONS WITH DISABILITY, WOMEN, YOUTH AND THOSE FROM MARGINALIZED AREAS ARE ENCOURAGED TO APPLY.

Only short-listed candidates will be contacted.