



Centre for Microbiology Research



KEMRI - FACES

ADVERTISEMENT

Opening Date: 6th November 2018

Closing Date: 20th November 2018

Program Description

Family AIDS Care and Education Services (FACES) program is collaboration between the Kenya Medical Research Institute (KEMRI), University of California, San Francisco (UCSF) and University of Washington (UW) - and other affiliated institutions. The FACES program is a comprehensive HIV prevention and Care and Treatment program supporting 62 health facilities within in Kisumu County. FACES program is seeking for a self-motivated and proactive individual to fill the vacancy below:

1. Position: Driver (1 Position) MR/7 (M) Vacancy No. FN-71-11-2018

Reports to: Transport Officer

Location: Nyakach Sub-county

Duration: 1year Renewable Contract as per KEMRI Scheme of Service. The first 3 months is a probation period

Duties and Responsibilities:

- Daily collection of laboratory samples from FACES supported sites to the processing /testing sites
- Daily delivery of laboratory test results to the supporting sites
- Daily collection of HTS reports from the sites to the sub – county M&E office
- Maintain motor cycle in good working condition and maintain up to date work ticket
- Any other program me related duties as assigned by the management /lab coordinators

Required Qualifications

- O-Level School Certificate.
- Valid Driving License class BCE
- First Aid at Work Certificate from St. Johns Ambulance /Red cross
- Certificate of Defensive Driving Course will be added advantage.
- A copy of Certificate of Good Conduct

Required Skills

- At least two years proven experience as a driver on highways

Other required skills

- Basic Automotive Mechanical skills and sound knowledge about vehicles/ Suitability test certificate from Ministry of Roads and public works
- Ability to provide quick solutions to problems.
- Good communication and Interpersonal skills.
- Capable of working for long hours including and at times weekends
- Must be over 25 years of age

Applications methods

All applications to be done through our website <https://faces.ucsf.edu> by 20th November 2018 latest at 5pm.

Applicants should attach the following:

- A cover letter stating current position (if applicable); and date available to start working for the program
- A current CV including email and mobile phone contact information,
- Name and phone number for two professional referees,
- Two letters of recommendation and certificates,
- A copy of national identity card
- A copy of the latest pay slip (if applicable).

Other Required documents to attach for MR 9 and above

- A copy of Higher Education Loans Board (HELB) clearance Certificate
- A copy of Kenya Revenue Authority (KRA) Tax clearance certificate
- A copy of clearance from Credit Reference Bureau (CRB) clearance Certificate
- A copy of Certificate of Good Conduct

NOTE:

KEMRI or any of its programs, Studies or Projects does not solicit for Money or any form of reward for a Job applicant to be considered for employment. Any such requests should be immediately reported to the HR department. Any job applicant who tries to corrupt our employee during any stage of the staff hiring process will be disqualified.

KEMRI is an equal opportunity employer. Women, the Youth, people with disabilities are encouraged to apply.

Only shortlisted candidates will be contacted